

## **Privacy Notice**

This privacy notice discloses the privacy practices for <https://MyRVNotes.com> and the associated mobile applications (hereinafter called "The System"). This privacy notice applies solely to information collected by The System. It will notify you of the following:

1. What personally identifiable information is collected from you through The System, how it is used and with whom it may be shared.
2. What choices are available to you regarding the use of your data.
3. The security procedures in place to protect the misuse of your information.
4. How you can correct any inaccuracies in the information.

## **Information Collection, Use, and Sharing**

You are the sole owner of the information collected by The System.

The only required personal information that we collect is your email address which is also used as your username to gain access to The System.

We collect information that you freely provide such as license plate numbers for vehicles so that we can fulfill our mission of having your data available to you when and where you need it.

There are countless locations where you can add personal information such as the "Additional Info" field that is available on every note. It is in your best interest to not put personally identifiable information such as addresses, family member names, credit card information etc. in these fields. Please be advised that The System makes no effort to scan any information being entered by you for compliance with the above request.

We will use the email address provided by you to contact you when your membership is up for renewal and that is the only use that we will make of that information. Any data entered into the system by you is yours and yours alone. We will not use it for any purpose other than the intended purpose of delivering that information to you upon your demand when you perform data synchronization with your registered mobile device.

We will not share your information with any third party unless that third party is a government entity and we are ordered to do so by a court of law. Furthermore, we do not collect additional information about you from third party sources.

## **Registration**

In order to use The System, a user must first complete the registration form. During registration a user is required to give an email address which is used as the username to gain access to The System. As mentioned earlier we will use the email address to contact you when your membership is up for renewal.

## **Your Access to and Control Over Information**

You can do the following at any time by contacting us via the email address [Administration@MyRVNotes.com](mailto:Administration@MyRVNotes.com):

- See what data we have about you, if any.
- Change/correct any data we have about you.
- Have us delete any data we have about you.
- Express any concern you have about our use of your data.

Be advised that a request received to delete your email address from The System will be considered a cancelation of membership and your notes stored on the system will be deleted.

## **Cookies**

We use "cookies" on this site to assist you when making repeat logins. On the Login Form there is a check box entitled "Remember Me". Checking that check box constitutes your consent to allow us to place a "Login Cookie" on your system so that your login information is prefilled on the form when you login again. Leaving this check box blank constitutes your withdrawal of consent for the site to place the "Login Cookie" on your system.

## **Security**

We take precautions to protect your information. When you submit sensitive information via The System, your information is protected both online and offline.

Wherever we collect sensitive information, that information is encrypted and transmitted to us in a secure way. You can verify this by looking for a lock icon in the address bar and looking for "https" at the beginning of the address of the Web page.

While we use encryption to protect sensitive information transmitted online, we also protect your information offline. Only employees who need the information to perform a specific job (for example, billing or customer service) are granted access to personally identifiable information.

Information transmitted between the web site and the mobile application that you have installed on your mobile device is conducted using the most secure transmission protocol that is currently available.

**If you feel that we are not abiding by this privacy policy, you should contact us immediately via email at [Administration@MyRVNotes.com](mailto:Administration@MyRVNotes.com).**